

**MINUTES OF THE MEETINGS OF LITLINGTON PARISH COUNCIL HELD IN
LITLINGTON VILLAGE HALL ON TUESDAY 14th APRIL 2009**

PRESENT: Cllr Murphy (Chairman), Cllr Williams, Cllr Pipe, Cllr Baker, Cllr Biles, Cllr Claydon,
Cllr Jones, Cllr Sharp,
District Cllr McCraith, District Cllr Cathcart, County Cllr Mrs Oliver
Members of the Public: 1

7.20pm PLANNING MEETING

01. APOLOGIES FOR ABSENCE

Cllr Brown

**02. TO RECEIVE DECLARATIONS AND PERSONAL AND PREJUDICIAL INTERESTS
RELATING TO ITEMS ON THE AGENDA**

Cllr Baker declared an interest in item 03.

03. TO AGREE RESPONSE TO FOLLOWING APPLICATION

Mr & Miss Owen and Lang -6 Royston Road –Extension (S/0389/09/F)

Due to the size of the extension on the existing property, this could be considered intrusive to neighbouring properties

- *Objection*

7.30pm PARISH COUNCIL MEETING

01. APOLOGIES FOR ABSENCE

Cllr Brown.

**02. TO RECEIVE DECLARATIONS AND PERSONAL AND PREJUDICIAL INTERESTS
RELATING TO ITEMS ON THE AGENDA**

Cllr Sharp declared an interest in Items 9, 12 and 16.

03. MINUTES OF PREVIOUS MEETING

Minutes of the Parish Council Meeting dated 10 March 2009, copies previously circulated, were agreed a true record and signed by the Chairman after the following amendments were made Item 04 PARISH POST seventh sentence should read –A vote was then taken on the original proposal with two councillors in favour.

04. MATTERS ARISING

ANNUAL PARISH MEETING –Cllr Sharp stated that as the date of the meeting had been changed from that agreed at the Parish Council meeting, he had to change other arrangements to be able to attend. In future he urged Councillors to stick to a date once it had been set.

POSTS ON VILLAGE GREEN –Cllr Williams expressed her concern over the post installed by Church Street. It was felt that there was room for a car to get onto the green and she suggested a second post. It was not thought a car had been through since the post was installed. Cllr Biles suggested a working party rake over the grassed area where a vehicle had been, and reseed. The Chairman offered some topsoil. Councillors agreed to meet on the 20th April at 6.30pm to do this work and they would then wait and see if there was a problem before installing a second post.

-*Cllrs*

ARCHIVING OF PARISH COUNCIL RECORDS –Before the records were sent to Shire Hall, the Evergreen group had asked for them to be displayed at their meeting on the 28th April. The Clerk would arrange their collection after that date.

-*Clerk*

TIME TEAM INVESTIGATION-The letter sent to residents of Anvil Avenue asked for interested parishioners to get in touch with them if they wanted to allow Time Team access to their gardens. They would reinstate all excavations to a high standard after filming was complete. Cllr Sharp expressed his concern that this would encourage people to walk across the countryside, including private land, looking for evidence.

VILLAGE WEBSITE –Cllr Jones had made contact with Mr Goldman and would be progressing the transfer of the website with him at the beginning/middle of May 2009.

05. CORRESPONDENCE

NORWICH UNION INSURANCE –CPALC had forwarded a copy of a letter confirming that Came & Co would guarantee any member of CPALC a 15% discount on the premium for 2008, subject to sight of their existing schedule and satisfactory claims experience. Councillors agreed that the Clerk obtain a quotation from them for a comparison with Allianz insurance in June 2009 when the renewal was due.

*-Clerk***FOR INFORMATION**

CCC –Weatherstorm –Guide to help you through the economic downturn

CPALC –Service level agreements & information

CAMBRIDGESHIRE ACRE –Community Action Spring 2009

CPRE Countryside Voice Spring 2009 & Fieldwork March 2009

CCC Consultation on further additional mineral and waste development proposals

PARRS Advertisement

06. OPEN FORUM

There were no points raised for discussion.

07. COMMITTEE REPORTS

RECREATION CENTRE –Cllr Williams reported that there had been damage caused by vandalism to the soil pipe, waste pipe and toilet door. The Clerk advised that the next scheduled meeting of the management committee had been postponed due to the Annual Parish Meeting. Cllr Sharp asked for an urgent meeting to be arranged on the 23rd April so that repairs could be agreed. Clerk to arrange.

-Clerk

VILLAGE HALL –Cllr Baker advised that the Village Hall AGM had taken place and Tina Richardson had taken over as the Village Hall Chairman. Progress was being made regarding the installation of a disabled toilet.

08. COUNTY AND DISTRICT COUNCILLOR REPORTS

DISTRICT COUNCIL –Cllr McCraith reported that there had not been a lot of developments since the last meeting. The District Council were to consider whether to ballot tenants regarding the Housing Futures on the 23rd April. The tenants vote would be crucial as the District Council could not go to Central Government without the tenant's agreement. A discussion took place on the voting procedure and it was confirmed that the whole operation was supposed to be handled by an outside body.

*-Cllr
Cathcart*

Cllr Cathcart then advised that the clunch pit, thought to be owned by the District Council, was not. This was probably brought to light by the imminent work planned there. Councillors agreed that the ownership needed to be established and Cllr Cathcart agreed to try and get a copy of the ownership document.

COUNTY COUNCIL –Cllr Oliver reported that she had received official notification that NATS would revisit the consultation towards the end of the year. The concern was that even with a reduction in take –offs NATS were still insisting there should be a change which was illogical. When the consultation commences the County Council would strongly object. Cllr Oliver added that a number of people were convinced changes had already taken place. It had been noticed that there had been a reduction in flights.

Cllr Oliver then reported on the Transport Innovation Fund and the £500 m funding bids. The County were being required to trial a congestion charge. She added that the Guided Bus Way was being funded by Central Government and this was the only transport system they would fund.

09. FOOTPATH/CYCLE PATH TO BASSINGBOURN

Cllr Oliver had details of possible funding, regarding the transport arrangements for the children, and would forward details of the Awards for All grants to Cllr Brown. Cllr Sharp advised that a lot of money had been spent on wooden fencing along the path. Cllr Oliver confirmed this was funded by the Minor Improvements Scheme and was to stop children falling into the ditch. It was the best that could be done as it used up the remainder of the budget. The cutting of the path now needed to be monitored to ensure it was kept cut back. It was agreed that the volume of traffic using the road was now the main problem.

10. REPLACEMENT NOTICE BOARD FOR CHURCH STREET

Quotations were still being sought by the Chairman and Clerk. It was suggested an A1 size hardwood board be sought. Cllr Biles advised that the old board was lying behind the shop and agreed to measure it and let the Chairman and Clerk know the size.

*-Cllr
Murphy
& Clerk*

11. ROSPA REPORT

The inspection was scheduled to take place in April. Cllr Biles advised that some of the fencing was looking worn and would require some attention at some time in the near future. A discussion then took place on the nettles on the mound and it was agreed that the Clerk or Cllr Williams talk to the grasscutting contractor to see if he could suggest an effective chemical treatment for them. Cllr Pipe agreed to arrange for the laminated safety notices to be erected.

-Cllr
Williams,
Cllr Pipe
& Clerk

12. TRAFFIC CALMING

This would be on the agenda for the Annual Parish Meeting. Weight restrictions on Bassingbourn Road had been suggested at the last meeting. Cllr Oliver added that they could be time limited if imposed and suggested details be sought before the meeting on the 30th April. It was stated that a car had been parked on Bassingbourn Road, near Darwin Farm, which slowed the traffic down.

13. VILLAGE ENCLOSURE MAP

Cllr Jones advised reported that he had made some investigations regarding the copying of the map. Cambridgeshire County Council would copy the map in sections and stitch them together, at a cost of £10.77 for each scan. Once scanned the computer image could then be printed. Anglia Ruskin printing services had quoted £20 -£40 to print it in a variety of finishes. It was suggested that as the map would be going to Shire Hall for storage, the scan could coincide with that. Cllr Jones agreed to pass on the contact details of the County Council officer that he dealt with, to the Clerk so that she could pursue.

-Cllr
Jones &
Clerk

14. REVIEW OF CLERKS SALARY

Details of the existing salary scale were distributed to Councillors who would meet before the Parish Council AGM on the 12th May to discuss.

15. APPOINTMENT OF INTERNAL AUDITOR

Councillors agreed that LGS Services carry out the internal audit for 2008/09 as in previous years. Clerk to arrange the audit. The external audit was to take place on the 1st June 2009.

16. REQUEST FOR DONATION TO MORDENS AND LITLINGTON MOBILE WARDEN SCHEME

Mrs Davis, the Chairman of the Management Committee, advised that the funds were dangerously low. She asked for a grant of £400 from the 2009/10 budget. The Clerk advised that an annual grant was usually paid but for 2008/09 it wasn't as the committee felt there were sufficient funds held. This was included in the budget. On a proposition by Cllr Claydon, seconded by Cllr Williams it was agreed the grant of £400 be paid.

17. PAYMENT OF ACCOUNTS**PHONOGRAPHIC PERFORMANCE LTD**

PPL Licence for Recreation Centre (inc. £10.04VAT) £ 77.00

MRS G BILES

Litter Pick January –March 2009 £132.00

MRS S WALMESLEY

Clerks expenses 1/01/09-31/03/09

3 mths @ £297.69 £ 893.07

postage £ 3.31

Telephone etc. £ 2.00 £898.38

Less PAYE £178.61 £719.77

INLAND REVENUE

PAYE 1/01/09-31/03/09 £178.61

TOTAL £1107.38

PROPOSED Cllr Claydon SECONDED Cllr Williams. Agreed.

18. DOG FOULING –Cllr Baker advised that the fouling was particularly bad in Malting Lane. It was agreed a reminder to dog owners would go in the next Parish Post.

NEIGHBOURHOOD PANEL MEETING –Cllr Biles agreed to attend the meeting and asked councillors if there was anything in particular the wanted him to raise. It was stated that there would probably be a lot of discussion about the Speedwatch scheme.

CLOTHING COLLECTIONS –Cllr Sharp expressed concern over the number of collections being carried out in the village. It was feared that they were not all legal. Cllr Oliver advised that Trading

Standards could advise but would need details from residents.

19. DATE OF NEXT MEETING –12th May 1 2009

The Chairman closed the meeting at 9.35 PM

Chairman

Date