

**MINUTES OF THE MEETINGS OF LITLINGTON PARISH COUNCIL HELD IN  
LITLINGTON VILLAGE HALL ON TUESDAY 14<sup>th</sup> SEPTEMBER 2010**

PRESENT: Cllr Pipe (Chairman), Cllr Baker, Cllr Claydon, Cllr Williams, Cllr Wiltshire, Cllr Pakey,  
Cllr Biles  
District Cllr McCraith, District Cllr Cathcart, County Cllr Mrs Oliver  
Members of the Public: 3

**7.30pm PARISH COUNCIL MEETING**

**01. APOLOGIES FOR ABSENCE**

Cllr Jones, Cllr Brown

**02. TO RECEIVE DECLARATIONS AND PERSONAL AND PREJUDICIAL INTERESTS RELATING TO ITEMS ON THE AGENDA**

There were no declarations made.

**03. MINUTES OF PREVIOUS MEETING**

Minutes of the Parish Council Meeting dated 13<sup>th</sup> July 2010, copies previously circulated, were agreed a true record and signed by the Chairman.

**04. MATTERS ARISING**

ABBOTTS CLOSE VERGE –The Clerk advised that she had spoken to the Highway Supervisor about cutting the shrubbery back. He was looking at plans to see how much of the verge was the responsibility of the County Council. The Clerk would see if there was any update. *-Clerk*

VILLAGE CAGE –The Chairman advised that he had installed a stop which allowed the door to be left open when required. The Clerk to ask Mr Stephens to add a further coat of brushing tar to the roof as soon as possible. *-Clerk*

CHURCH WALL –The Chairman reported that the repairs had been completed. He had met with the builder who had only quoted for the repair to the main part of the wall. When they had looked at the rest of the wall there was quite a lot of other work needed which increased the cost from £450 plus VAT to £600 plus VAT. Councillors agreed a good job had been carried out. A copy of the invoice would be forwarded to the Church Secretary.

TREE PROBLEM – Cllr Cathcart advised that the tree problem between neighbours, discussed at the last meeting, was not thought to be a safety issue by the District Council. It had been noted that some of the lower branches had been cut back but the problem was that the tree was quick growing. Cllr Cathcart added that a case would have to be proven to force the owner to act.

SPEEDING AND ONE WAY SYSTEM –Cllr Oliver advised that she had made an informal request to the Highway Officers David Lines and Karen Lunn asking their views on changing the one-way system on Silver Street and Church Street into two way traffic. This would be an agenda item at the next meeting. The Chairman advised that Cllr Jones had been in contact with a satellite navigation company who agreed to update their software to show the one-way system.

**05. CORRESPONDENCE**

Councillor Training –Stage 1, Whaddon Village Hall, Saturday 30<sup>th</sup> October 2010. Cllr Pakey and Cllr Wiltshire to attend. Clerk to advise Whaddon Parish Clerk. *-Clerk*

Winter Gritting Arrangements 2010 –The Clerk to copy the details to Councillors for comment.

Cambridgeshire ACRE –AGM 28<sup>th</sup> September 2010, St Ives

District Council Liaison Meeting -18<sup>th</sup> October 2010. The Clerk asked anyone interested in attending to let her know as soon as possible.

**FOR INFORMATION**

KOMPAN Play Equipment/WOODBERRY/RECORD RSS –Advertisement

THE PLAYING FIELD –Summer 2010

CPRE COUNRYSIDE VOICE & FIELDWORK–Summer 2010

WAR MEMORIAL TRUST –Bulletin August 2010

CCC –Cambridgeshire and Peterborough Minerals and Waste Plan Submission

CLERKS & COUNCILS DIRECT –September 2010

NO NEED FOR NUCLEAR –Campaign details

CAMBRIDGESHIRE POLICE SHRIEVALTY TRUST –Request for donation

CCC –Integrated Youth Support Service –Feedback from consultation

**06. OPEN FORUM**

The meeting was closed between 7.40pm and 7.50pm for public discussion

**ONE WAY TRAFFIC SYSTEM** –Two parishioners had heard that the one way traffic system had been mentioned at the July meeting and wanted to contribute their ideas. The Chairman stated that discussions would be a long way off. As reported under Item 04 County Cllr Mrs Oliver had asked for an informal view on two way traffic.

**DOGS ON CHAPEL CLOSE** –Concerns were again expressed over the unruly dogs. It was stated that people living in Chapel Close were afraid. The Chairman advised that this had been a problem for a long time and it did not seem to be improving. A discussion took place on the District Council tenancy agreement. Cllr Oliver then suggested the police should be involved. Cllr Cathcart and Cllr MCCraith agreed to set up a meeting at the District Council offices to involve the police, environmental health officer, housing officer and a parish councillor. Cllr Oliver agreed to liaise with the police for a convenient date.

*-District  
& County  
Cllrs*

**CHINESE LANTERNS** –Concern was raised over Chinese lanterns and the hazards they could cause especially fire. It was suggested that an item should be put in the next Parish Post.

**07. MINUTES AND REPORTS FROM MEETINGS**

The minutes from the last Recreation Centre Management committee, held on the 15<sup>th</sup> July 2010, would be copied to Councillors.

Cllr Baker reported that there had been a village hall meeting in July and the next would be held on the 22<sup>nd</sup> October 2010. Projects were making progress. A repair had been made to the roof of the store room and a special meeting would be held to discuss price increases for the new year as rising costs were using up reserves.

**08. COUNTY AND DISTRICT COUNCILLOR REPORTS**

**DISTRICT COUNCIL** –Cllr McCraith advised that there would be a meeting the following week. There had not been very much happening over the summer. The new Chief Executive, Jean Hunter, was to take up the post at the end of the month. Her salary was less than the previous Chief Executive and it was hoped she would be doing more.

Cllr Cathcart advised that an affordable housing development had been awarded to Whaddon and the scheme in Bassingbourn was near completion. Councillors were asked whether they would like Cllr Cathcart to resurrect the plans for a development in Litlington as a need was shown. A discussion took place on possible locations and it was stated that sites had been identified a few years ago, most of which were on the outskirts of the village. After further discussion it was agreed that Cllr Cathcart would make enquiries as to the position.

*-Cllr  
Cathcart*

**COUNTY COUNCIL** –Cllr Oliver confirmed that she had requested a speed analysis on Royston Road. She had also chased the cutting back of the footpath to Bassingbourn. A meeting with the Highway Supervisor regarding the parking issue outside The Crown had been urged. Cllr Oliver stated that it was very important that a list of farmers willing to assist in case of adverse weather conditions be compiled.

Cllr Oliver then advised that she had requested another meeting with Andrew Lansley MP and the Environment Minister. Prior to that Mr Lansley had asked for details of flights over the villages and was waiting for a response. The Chairman added that it must now be getting to the point where it was difficult to refuse.

The situation with the Guided Bus had still not changed with six areas of remedial work outstanding. It looked likely that another contractor would be appointed with the costs claimed back. Cllr Oliver reiterated that the County Council would not take on a liability.

**09. RoSPA REPORT 2010**

Cllr Williams had looked at the 2010 report and there was nothing that needed immediate attention. The big swings had again been highlighted for chain wear. The Chairman advised that he had checked the big swing unit last year and felt that there was a lot of life left in them. They were not a hazard. The play equipment would continue to be monitored by Cllr Williams on a weekly basis.

**10. FOOTPATH 6 STILE AND PARISH PATH ISSUES**

The footpath co-ordinator, Mrs Murphy, had advised that the stile on footpath 6 between the sewage works road and Bury Farm needed attention as it was unstable. She had suggested to the Clerk and Chairman that the Rights of Way officer be approached to see if the County Council could provide a

*-Clerk*

kissing gate, as provided for other parts of the footpath previously. Mrs Murphy was waiting for a reply. She had also noticed that a highway marker on the south side of the Stret on the corner of Whitethorn Wood was lying on the floor. The concrete post was intact and complete with the concrete that was used to install it. There was also at least one other in the north side of the Stret that had suffered some damage. It would need Highways to fix those. Cllr Oliver advised that Andrew Stimpson, the Rights of Way officer, had left the County Council. She suggested contact be made with John Cooper. Clerk to advise Mrs Murphy.

**11. OVERHANGING SHRUBBERY**

Cllr Baker expressed concern over the hedge belonging to Sheen Farm which was overhanging the footpath. It was stated that the ground belonged to County Farms. The Clerk was asked to contact Christopher Burton, County Farms Officer, and ask him to arrange for the hedge to be cut back.

-Clerk

**12. APPROVAL OF EXPENDITURE FOR REPLACEMENT GOAL POSTS**

This was briefly discussed at the July meeting. It was reported that at the Recreation Centre Management committee meeting, it had been agreed in principle to support a request from the football club to purchase one set of replacement goal posts up to a cost of £900. That decision needed to be ratified as the amount was over that allowed for the Management committee to authorise. The Clerk advised that the District Council had confirmed that Section 106 money could be used for this purpose. Cllr Biles stated that he did not think the Section 106 money should be used for goalposts but should be kept for replacement play equipment. A discussion followed on whether the money should come from the Section 106 or general fund. The Chairman then asked for a vote on where the money should come from. There were 5 votes for the general fund and one from the section 106 fund. It was therefore agreed that the funding would come from the general fund.

**13. ADOPTION OF STANDING ORDERS FOR LOCAL COUNCILS**

Cllr Jones and Cllr Brown were compiling a draft for discussion at the next meeting.

**14. CLERKS ANNUAL REVIEW**

This would be discussed at the next meeting.

**15. EXTERNAL AUDIT 2009/10**

The Clerk reported that the external audit had been completed with no comments made by the External Auditor.

**16. PAYMENT OF ACCOUNTS**

**GRANGE BUILDING COMPANY**

Repairs to Church wall (inc. £105.00VAT)		£705.00
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**MOORE STEPHENS**

External Audit 2010 (inc. £50.93VAT)		£341.93
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**E-ON**

Recreation Centre electricity (inc. £2.51VAT)		£ 52.67
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**ESPO**

2 Litter bins for recreation ground (inc. £49.00 VAT)	£329.00	
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Paper Towel holders & towels (inc. £4.43VAT)	£ 29.73	£358.73
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**MR N JONES**

Re-imb for website expenses (inc. £21.87VAT)		£146.81
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**STEWART BULLARD & SON LTD**

Grasscutting June 2010 (inc. £47.03VAT)	£315.78	
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Grasscutting July 2010 (inc. £47.03VAT)	£315.78	£631.56
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**NICK GOLDMAN**

Parish Post printing		£ 28.00
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**MRS G BILES**

Litter Picking April –June 2010 26 hours		£143.00
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**STEWART BULLARD & SON LTD**

Grasscutting August 2010 (inc. £47.03VAT)		£315.78
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<b>TOTAL</b>		<b>£2723.73</b>
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Agreed. PROPOSED Cllr Claydon SECONDED Cllr Williams

17. **INCLOSURE MAP** –As discussed at the April Parish Council meeting, it had been agreed that the map be displayed in the village hall. Cllr Biles confirmed that Mr Compton had agreed to make the frame and Cllr Baker confirmed that the village hall committee had also given their permission. This would be an agenda item at the next meeting so that the printing of the map could be organised.  
**EXTRA PLANNING MEETING** –The Clerk advised that an extra meeting would need to be arranged as a planning application had been received for The Maltings Barn, Royston Road, which needed comments returned by the 24<sup>th</sup> September 2010. It was agreed a meeting would be arranged for Wednesday 22<sup>nd</sup> September 2010. Clerk to arrange.

18. **DATE OF NEXT PARISH COUNCIL MEETING –Tuesday 14<sup>th</sup> October 2010**

The Chairman closed the meeting at 8.50 PM

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 Chairman

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 Date

**MINUTES OF THE MEETINGS OF LITLINGTON PARISH COUNCIL PLANNING  
 MEETING HELD IN LITLINGTON VILLAGE HALL ON WEDNESDAY 22<sup>ND</sup>  
 SEPTEMBER 2010**

PRESENT: Cllr Pipe (Chairman), Cllr Baker, Cllr Williams,  
 Members of the Public: 1

**7.30pm PLANNING MEETING**

01. **APOLOGIES FOR ABSENCE**  
 Cllr Wiltshire, Cllr Brown, Cllr Biles
02. **TO RECEIVE DECLARATIONS AND PERSONAL AND PREJUDICIAL INTERESTS  
 RELATING TO ITEMS ON THE AGENDA**  
 There were no declarations made.
03. **TO AGREE RESPONSE TO FOLLOWING APPLICATION**  
 Mr Dixon –The Maltings Barn, Royston Road –Single storey extension to rear  
 (S/1210/10)  
*The drawings show an encroachment on neighbouring property (Scotswood). There was also not a plan for the side elevation. It is presumed that the garden room does not have any windows to the side.*  
*No objection provided that there are no windows overlooking, or no overhang to, the neighbouring property.*
04. **OTHER**  
 There were no other points made.

- *No  
 Objection*

The Chairman closed the meeting at 7.15pm

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 Chairman

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 Date