

**MINUTES OF THE MEETINGS OF LITLINGTON PARISH COUNCIL HELD IN  
LITLINGTON VILLAGE HALL ON TUESDAY 13<sup>th</sup> JULY 2010**

PRESENT: Cllr Pipe (Chairman), Cllr Baker, Cllr Claydon, Cllr Brown, Cllr Williams, Cllr Wiltshire,  
Cllr Jones  
District Cllr McCraith, District Cllr Cathcart, County Cllr Mrs Oliver  
Members of the Public: 3

**7.20pm PLANNING MEETING**

**01. APOLOGIES FOR ABSENCE**

Cllr Biles, Cllr Pakey

**02. TO RECEIVE DECLARATIONS AND PERSONAL AND PREJUDICIAL INTERESTS RELATING TO ITEMS ON THE AGENDA**

Cllr Claydon declared a personal interest in Item 03 planning application for Mr & Mrs Catherall.

**03. TO AGREE RESPONSE TO FOLLOWING APPLICATION**

Dr & Mrs Parsley -1A Anvil Avenue –Extensions and Alterations  
(S/1056/10/F)

Mr & Mrs Catherall –Terrill, Royston Road –Extensions and Alterations  
(S/1030/10/F)

- No  
Objection  
-No  
Objection

**04. OTHER**

There were no other points made.

**7.30pm PARISH COUNCIL MEETING**

**01. APOLOGIES FOR ABSENCE**

Cllr Biles, Cllr Pakey

**02. TO RECEIVE DECLARATIONS AND PERSONAL AND PREJUDICIAL INTERESTS RELATING TO ITEMS ON THE AGENDA**

There were no declarations made.

**03. MINUTES OF PREVIOUS MEETING**

Minutes of the Parish Council Annual General Meeting dated 8<sup>th</sup> June 2010, and Planning Meeting held on the 29<sup>th</sup> June 2010 copies previously circulated, were agreed a true record and signed by the Chairman.

**04. MATTERS ARISING**

SECTION 106 MONEY –The Clerk advised that the money had been received and was in a separate bank account from the main funds. She was aware that the Recreation Ground committee had been asked by the footballers to replace two of the goalposts which would cost around £750. She was in the process of finding out whether the money could be used for this purpose. The Chairman asked whether Councillors would support this, if approached by the committee, which they agreed they would. The Recreation Ground committee were able to commit to expenditure through their constitution so would be able to make a decision to purchase posts even if the section 106 money could not be used for this purpose.

GRASS BEHIND BUNGOLOWS –It was confirmed that the grass had been cut by the District Council.

RECREATION GROUND FENCE –The Chairman and Cllr Biles had repaired the fence.

**05. CORRESPONDENCE**

ABBOTTS CLOSE VERGE –Request for the bushes/trees to be cut back. The Clerk confirmed that she was waiting to hear back from the Highway Supervisor about this. Cllr Williams advised that there was also a street light on Meeting Lane which was obscured by a large tree. She believed Highways arranged for this to be cut back before. Clerk to urge a response from Highways.

SCDC –Election of Parish Council Member to the Standards Committee. The date of the election had

-Clerk

passed.

ANDREW LANSLEY MP –Changes in Government Policy –Abolition of Regional Planning and Tackling unauthorised Development. Mr Lansley advised that the Government were to abolish unelected Regional Assemblies, top-down building targets and unwanted Regional Spatial Strategies. The new Secretary of State for Communities and Local Government had advised local authorities and the Planning Inspectorate that the intention to scrap Regional Strategies was already a material consideration which should be taken into account when considering current planning applications and appeals. There was also considerable public concern about unauthorised development and a series of high profile cases involving travellers. Ways would be looked at to give more power and discretion to councils to tackle unauthorised development and trespass. The abolition of Regional Strategies would also mean the scrapping of top-down caravan pitch targets and a shift to locally led assessment and plans. The letter was circulated with correspondence.

CCC –Stakeholder Meetings re budget cuts. The County Council had set a five year budget to release savings. This would have a particular impact on Connexions and Youth Work provision. The meetings would be held during July at venues throughout Cambridgeshire. Contributions could also be made by considering an informal consultation paper. The details were circulated with correspondence.

#### FOR INFORMATION

Cambridgeshire ACRE –Community Action Summer 2010

WICKSTEED /SC SLATER LTD–Advertisement

CAMBRIDGESHIRE COMMUNITY SERVICES –NHS Keeping in touch & Members Matters

CLERKS & COUNCILS DIRECT –July 2010

CPRE –AGM Details and Annual Report 2009/10

#### 06. OPEN FORUM

The meeting was closed between 7.50pm and 8.05pm for public discussion

CHURCH STREET PARKING –Concern was expressed by a neighbour of The Crown over parking outside his property. The police had spoken to his wife about their car being parked outside their house and they were told that if this happened again, they would get a parking ticket. Councillors were advised that they now parked in their drive but customers of the pub regularly parked outside his house and this was unsociable for his family when they left late at night or in the early hours of the morning. There were problems with area where the path was breaking up and the lines, showing the footpath and the parking area, were worn away. Cllr Oliver confirmed that she was very aware of this problem and the Highway Supervisor had said that he would carry out an inspection of the path and markings. Councillors suggested the resident contact the PCSO to discuss the parking problem. Clerk to pass on the details.

*-Clerk*

TREE PROBLEM –Councillors were told of a tall tree overshadowing a neighbouring property on Church Street. This had been brought to the attention of the Parish Council before and Cllr Cathcart had agreed to pass on details of the District Council Tree Officer for advice. Cllr Cathcart stated that the Tree Officer was reluctant to get involved with neighbour issues but this was also a safety issue. He agreed to ask the Tree Officer to look at the tree and advise the resident.

*-Mr Cathcart*

#### 07. MINUTES AND REPORTS FROM MEETINGS

VILLAGE HALL –Mrs Baker reported that the committee last met on the 17<sup>th</sup> June 2010. In addition to routine business, the request for a plaque to be erected in the hall, as requested at the last Parish Council meeting, was agreed. There had recently been an incident of vandalism at the hall. The next meeting of the committee would be held on the 22<sup>nd</sup> July 2010.

MOBILE WARDEN –Cllr Brown reported that Brian Spall had been elected as Chairman of the Trustees. She was elected Vice-Chairman. A Treasurer and Secretary had also been appointed. Moneywise the scheme was okay until February 2011 but the Trustees would be applying for grants from the County and District Councils.

#### 08. COUNTY AND DISTRICT COUNCILLOR REPORTS

DISTRICT COUNCIL –Cllr McCraith advised that there had not been a meeting since the last Parish Council meeting. Cllr Cathcart reported that he was on a group set up to get best value from the housing department. There had been little change with the gypsy and traveller position. There would be changes with the abolition of the Eastern Regional Assembly which would be more locally based.

COUNTY COUNCIL –Cllr Oliver reported that there was now a shared services arrangement with Northamptonshire County Council which included HR and payroll and Cambridgeshire were leading their highly rated legal services.

High level meeting were being held weekly with regard to the guided bus. There were six major

problems on the bus way which the contractor had to address. These were serious faults in construction and were costly to the contractors as they had to pay penalty clauses.

The County were discussing how to find a sensible way to pull together the planning in the eastern region. In the meantime they were sticking to the structure plan.

Cllr Oliver concluded her report by thanking parishioners who were monitoring the aircraft movements. She was arranging a meeting with Andrew Lansley MP and the Environment Minister. She asked the Parish Council to write to the District Council expressing concerns of residents.

**09. REPAIRS TO CHURCH WALL**

The Clerk advised that she had spoken to a representative from Cambridgeshire Regional College, as discussed at the last meeting. They were willing to send their students out to carry out different types of work for experience. As the wall in question was next to a road, they were not able to help on this occasion, for insurance reasons. The Clerk then advised that she had received a quotation to repair the wall, using existing materials for a cost of £450 plus VAT. Councillors thought this was a very good price but before the contractor was given the go ahead, the Chairman would meet him on site to discuss how he was going to carry out the work. Cllr Clayton proposed that the Chairman be given the authority to increase the cost of the work to £700 if needed. This was agreed by Councillors who were also reminded that the Church had agreed to pay half the cost when a previous quote for £500 had been received. The Clerk was asked to advise the Church Secretary of the latest quotation and arrange the site meeting between the contractor and Chairman.

*-Mr Pipe  
& Clerk*

**10. VILLAGE CAGE**

The Chairman reported that he had looked at the Cage and to enable the door to be left open to air the building, a post with a latch was needed. It was suggested that a padlock be used to secure the latch when the door was left open. The Chairman agreed to organise. Once this had been done, someone would need to be responsible for arranging the opening and closing of the door.

The Chairman then proposed the Mr Stephens be asked to apply another coat of tar to the roof as he suggested in the Spring. Councillors agreed that the Clerk should ask him.

*-Mr Pipe  
& Clerk*

**11. RoSPA REPORT 2010**

The report was with Cllr Williams who agreed to look at the comments made to see if there was any urgent action required.

*-Mrs  
Williams*

**12. PURCHASE OF TENT FOR VILLAGE FAYRE**

The village Fayre committee had purchase a tent for use by the village. They had asked the Parish Council to pay the invoice amount and reclaim the VAT. The committee would then donate the cost less VAT. The purchase cost of the tent was £187.23 plus £32.76 VAT. Councillors agreed that the invoice be paid.

**13. AIRCRAFT NOISE OVER VILLAGE**

The Chairman reported that he found the noise quite considerable. It had increased recently. The issue was that the aircraft used to be a lot higher. Changes had been made but they would not admit they had. The situation should be kept in control. Cllr Williams disagreed and did not find the noise intrusive. Cllr Claydon added that the village were going to get some aircraft noise being not too far from the airports. Cllr Oliver advised that she had been to a high level meeting at Stansted airport where she had seen software records with every flight plotted. A comparison over the past three years had shown that aircraft had moved further out. Under the previous Government it had been agreed that aircraft movements should move over less populated areas. She was trying to get this changed through the powers that be in the new Government to protect the environment for the future. After further discussion it was agreed that a letter be sent to the District Council Environmental Health Officer, Brian Hefferlan expressing the concerns of Litlington residents over the increase in aviation over the past two years.

*-Mr Pipe  
& Clerk*

**14. ADOPTION OF STANDING ORDERS FOR LOCAL COUNCILS**

It was agreed that the mandatory standing orders, which had been circulated to Councillors, be adopted. Cllr Jones and Cllr Brown would look through the latest NALC document to recommend additional standing orders for adoption at the next meeting. Clerk to copy details to them.

*-Cllr  
Jones,  
Cllr  
Brown &  
Clerk*

**15. CLERKS ANNUAL REVIEW**

The Clerk was asked to forward details of pay scales to Cllr Brown and Claydon. This would be

*-Cllr  
Brown &*

discussed again at the September meeting.

*Cllr  
Claydon*

**17. PAYMENT OF ACCOUNTS**

STEWART BULLARD & SON LTD			
Rec Grasscutting & Works (inc. £136.50VAT)			£916.50
MRS L MURPHY			
Re-imburse for cage key cut			£ 2.60
LITLINGTON VILLAGE HALL			
Hall hire January –June 2010 7@£14			£ 98.00
CHRIS MERTON			
Repairs to Recreation Centre			£177.10
SOUTH CAMBRIDGESHIRE DISTRICT COUNCIL			
Administration costs for election			£798.49
CPRE			
Membership 2010/11			£ 29.00
MRS G BILES			
Litter Picking April –June 2010 To be advised			
MRS S WALMESLEY			
Clerks Salary & Expenses 1/4/10 -30/610			
3 mths @ £335.91 (SCP 25)	£	1007.73	
Postage	£	10.26	
Telephone etc.	£	1.80	
Mileage Internal Audit shared with BPC	£	18.18	£1037.97
Less PAYE £201.55			£836.42
INLAND REVENUE			
PAYE 1/04/10-30/06/10			£201.55
TOTAL			£3059.66

Agreed. PROPOSED Cllr Baker SECONDED Cllr Claydon.

**18. ANY OTHER BUSINESS FOR INFORMATION OR URGENT ACTION**

SOUTH STREET DRAIN –Cllr Williams advised that the drain cover outside Thatchcroft, South Street, was loose. Highways had carried out a repair further along the road previously. Cllr Oliver to advise the Highway Supervisor.

*-Mrs  
Oliver*

BASSINGBOURN ROAD –Cllr Williams expressed concern over the overgrown trees on Brook Road, belonging to Brook Orchard Farm. The trees made it dangerous for children using the footpath to and from the Village College. The Clerk was asked to write to the owner of the trees pointing out the dangers and asking for them to be cut back. She was also asked to bring this to the attention of Bassingbourn Parish Council. Cllr Oliver advised that the widening of the footpath to Bassingbourn was on the list for this financial year.

*-Clerk*

SPEEDING & ONE WAY SYSTEM –Cllr Baker expressed concerns over the speed especially on Royston Road between 7am and 9am. It was stated that during the day cars had to slow down because of the parked cars. Cllr Oliver agreed to arrange for a speed analysis on Royston Road. Cllr Wiltshire expressed concern over the lack of signage relating to the one way system and suggested more signs be erected. The Chairman and Clerk confirmed that the one way system had been a regular discussion point with County Council Highways and at the last visit they agreed there were enough signs. A discussion then took place on changing Church Street and Silver Street to two way. It was recognised that this would be expensive. Cllr Oliver advised that she would talk informally to the Highway Engineer and find out his view. She suggested Councillors speak to residents to find out theirs.

*-Mrs  
Oliver &  
Cllrs*

**19. DATE OF PARISH COUNCIL MEETING –Tuesday 14<sup>th</sup> September 2010**

The Chairman closed the meeting at 9.10 PM